



Integrated Justice Information Board

Meeting Minutes April 20, 2004 (DRAFT)

Item: Stuart McKee welcomed the group.

Item: Approval of March 16, 2004 Minutes

Action: Motion made to approve minutes. Motion carried.

Item: Report of the Program Director

Item: JIN Proof of Concept

The first JIN Proof of Concept project is expected to go live on April 21. This has been a collaborative effort to share and update stolen vehicle information among King County Regional Automation Network (RAIN) the Law Enforcement Support Agency (LESA), the Washington State Patrol and Equarius. Brian thanked those involved for their cooperation in moving forward in such a short time period. He will provide a demonstration at the next Board meeting. A Statement of Work for the 2nd proof of concept is in place with AOC, DOL and Seattle Municipal Court.

Equarius has finished four out of a series of six technology roundtables. One of these, XML Structures and Standards, is available on the JIN website. The remaining sessions will be held this month.

Item: Summary Offender Profile

The servers have been installed for Summary Offender Profile project. Testing and pilot deployment will begin as soon as the application is installed. Brian stated that the transition has gone relatively well.

Item: Review of Subcommittee Recommendations on Byrne, NCHIP grant proposals.

The subcommittee met to discuss Federal Grants for Integrated Justice proposals (copies were provided). Chief Lee had removed the RAIN project as they are hoping for it to obtain funding from Homeland Security funds. Garry Austin stated that OFM will be developing budget packages to look at the reimbursement requirements of the grants, so the numbers may fluctuate.

Brian submitted to the Emergency Management Division a proposal for the Homeland Security grant that was included as part of the Governor's plan for the state, a copy of the proposal was provided.

Motion: Prepare recommendations to OFM as to the allocation of NCHIP and Byrne funds as recommended to the WIJIB by the TAG. Motion approved unanimously.

Action Item: The WIJIB Chair will send a memo to Marty Brown with the JIN priority-funding list with an explanation as to its importance.

Item: JIN Budget Planning

Discussion surrounded how to fund the Program Office. It was determined that Brian should try to get involved with the Priorities of Government (POG) activities. Stuart stated the DIS will start the decision package process to go before the Legislature at the next session. The Board instructed Brian to put together a Decision Package for the JIN Program Office. The Board will determine who should ultimately present the package.

Action Item: Brian will determine what kind of support is need for the Program Office. Brian will put the numbers together along with the strategic plan on how it fits into the POG.

Item: Next meeting is scheduled for May 18th, 2004 in the DIS Boardroom from 10:00 – noon.

Members present:

Lowell Porter, Washington State Patrol	Pat Lee, Washington Assoc. of Sheriffs and Police Chiefs
Everett Billingslea, Governor's appointment (via phone)	Joe Lehman, Department of Corrections
Scott Blonien, Office of the Attorney General	Stuart McKee, Department of Information Services
Steve Clem, WA Assoc of Prosecuting Attorneys	Teri Nielsen, County Clerks Association
Tom Clarke, Office of the Administrator of the Courts	Fred Stephens, Department of Licensing
Cathleen Grindle, Judicial Information System	Bonnie Woodrow, Association of Washington Cities
George Helton, Association of Counties and Cities	Thomas Wynne, Judicial Information System
Kathy Lambert, Association of Counties	